

# THE KNOX PRESBYTERIAN CHURCH WEDDING INFORMATION AND APPLICATION

Wedding Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_ Rehearsal Date: \_\_\_\_\_

Time of Wedding: \_\_\_\_\_ Time of Rehearsal: \_\_\_\_\_

**PLEASE PRINT ALL INFORMATION**

Bride's Name: _____	
Address: _____	
City: _____	ST: _____ Zip: _____
Phone:	Home: (    ) _____
	Office: (    ) _____
	Cell: (    ) _____
Email: _____	
Date of Birth: _____	
Member of _____ Church	
Denomination: _____	
Marital Status:	<input type="checkbox"/> Single <input type="checkbox"/> Divorced
	<input type="checkbox"/> Widowed

Groom's Name: _____	
Address: _____	
City: _____	ST: _____ Zip: _____
Phone:	Home: (    ) _____
	Office: (    ) _____
	Cell: (    ) _____
Email: _____	
Date of Birth: _____	
Member of _____ Church	
Denomination: _____	
Marital Status:	<input type="checkbox"/> Single <input type="checkbox"/> Divorced
	<input type="checkbox"/> Widowed

Future Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

<b>NON-MEMBERS COMPLETE THIS SECTION:</b>	What has led you to request your wedding at Knox Church?
_____	
_____	

Knox Church requires that one of its Pastors conduct or assist in all wedding ceremonies. If you desire another Pastor to assist in your ceremony, please PRINT the information requested below. Approval is at the discretion of the Pastoral staff of Knox Church

Pastor's Name: \_\_\_\_\_ Church Served: \_\_\_\_\_ Phone #: \_\_\_\_\_

<b>STANDARD WEDDING FEES</b> (40+ guests - wedding party of 6 or more)	
<b><u>Knox Church Members</u></b>	<b><u>Non-Members</u></b>
Ceremony: \$550	Ceremony: \$1000
Soloist: \$125	Soloist: \$125
These fees cover all honoraria for those participating in the service (pastor, coordinator, organist, custodian) and the cost of using the facility.	
<b>SMALL WEDDING FEES</b> (fewer than 40 guests - wedding party of fewer than 6)	
<b><u>Knox Church Members</u></b>	<b><u>Non-Members</u></b>
Ceremony: \$450	Ceremony: \$750
Soloist: \$125	Soloist: \$125
These fees cover all honoraria for those participating in the service (pastor, coordinator, organist, custodian) and the cost of using the facility.	

A deposit of \$50 is required at the time this form is submitted to the Church. This fee is refundable only in the event that we are unable to meet your request for a wedding date and/or time. If your plans are cancelled, the deposit is non-refundable. Full payment must be made two weeks prior to the ceremony unless other arrangements are made. Once this application is approved, a member of the Knox pastoral staff will be assigned to you wedding and a confirmation letter will be sent to the bride. Please direct all applications, deposits, payments and correspondence to

*Church Administrator, Knox Presbyterian Church, 3400 Michigan Ave. Cincinnati, OH 45208*

We have read the "Wedding Guidelines" booklet and agree to abide by all Church guidelines and policies.

\_\_\_\_\_  
BRIDE'S SIGNATURE  
  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
GROOM'S SIGNATURE  
  
\_\_\_\_\_  
DATE

<b>FOR CHURCH USE ONLY:</b>	
<b>TY</b> <input type="checkbox"/> Y <input type="checkbox"/> N    Notes: _____	Total Cost: _____ Deposit: _____ Ck # _____
<b>JR</b> <input type="checkbox"/> Y <input type="checkbox"/> N    Notes: _____	Balance: _____